

Section 3

Camp Bylaws

BRIGADIER GENERAL MICAH JENKINS CAMP 1569
SONS OF CONFEDERATE VETERANS
MEMBER HANDBOOK
CAMP BYLAWS

Bylaws
Brigadier General Micah Jenkins Camp # 1569
South Carolina Division
Army of Northern Virginia
Sons of Confederate Veterans
Chartered 9 July, 1991

ARTICLE 1 - Name

The name of this organization shall be the Brigadier General Micah Jenkins Camp.

ARTICLE 2 - Object

To associate in one united, body of men who are of Confederate ancestry, and to cultivate, perpetuate and sanctify the ties of fraternity and friendship entailed thereby; to aid and encourage the history and achievement of the South from earliest times to the present era, constantly endeavoring to see that events of the War Between the States and the heroic contributions of the Confederate soldiers are authentically and clearly recorded, and that all documents, relics, and mementos produced and handed down by those active participants therein are properly treasured and preserved for posterity; to aid and assist in the erection of suitable and enduring monuments and memorials to all Southern valor, civil and military, wherever done and wherever found; to instill into our descendants a devotion to and reverence for the principles represented by the Confederate States of America, to the honor, glory and memory of our fathers who fought in that cause.

ARTICLE 3 - Nature

Brigadier General Micah Jenkins Camp shall be strictly historical and benevolent, non-political and non-sectarian.

ARTICLE 4 - Membership

1. Membership in the Camp shall be:

- a. Active membership as herein set forth.
- b. Associate membership as herein set forth.

2. Active Membership:

- a. All male descendants, lineal or collateral, at least twelve (12) years of age, of those who served in the Confederate Army or Navy to end of the war, or who died in prison or while in actual service, or who were killed in action, or who were honorably discharged, shall be eligible for membership, provided that no member under the age of sixteen (16) shall have the right to vote.

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b. No one shall be admitted into membership until satisfactory proof of the for stated qualifications be submitted in duplicate on official blank applications prepared for that purpose, said applications bearing recommendation by a member in good standing of Brigadier General Micah Jenkins Camp # 1569. The original shall be preserved by the Camp and duplicates shall be forwarded to General Headquarters, Sons of Confederate Veterans.

~~c. All applications for membership received by the Adjutant, shall be reviewed by the Camp Commander. The Camp Commander may submit said application to a confidential, three man membership committee, appointed by him, to pass on acceptability of the candidates for membership. Candidates refused membership may petition the Camp membership at large for admission, and upon receiving favorable, written approval of two thirds (2/3) of the quorum will be granted full membership into the camp. All applicants will be required to attend one (1) meeting prior to submitting their application for membership to the Camp. The applicant and sponsor will be presented to the Camp officers prior to a regular meeting, 30 minutes before the regular meeting begins. The applicant will be instructed in the goals of the Brigadier General Micah Jenkins Camp #1569 and of the charge from International Sons of Confederate Veterans or of any instructions from the South Carolina Division of the SCV. The applicant will be asked to sign a Camp document pledging to the Brigadier General Micah Jenkins Camp #1569 that he has never been or intends to be a member of any organization that would have as its goals the undermining of the Constitution of the United States or the overthrow of the United States government. The applicant will further promise that he does not belong to or will ever belong to any group that espouses racism or bigotry. He further promises to always represent himself in a dignified manner in all matters, functions or events where the reputation and good name of the SCV and respect of our heritage, our ancestors and the sacred charge given to us by Gen. S.D. Lee would impugn the integrity of the same. Any negative activity, present or future, will jeopardize that individual's membership in the Brigadier General Micah Jenkins Camp #1569. Having acknowledged and agreed to the above, the applicant and sponsor will be dismissed and the Camp officers must be unanimous in their vote and opinion to present the applicant to the general membership whereby, Camp rules constituting a quorum present, a ballot vote will be taken. Based on at least a 2/3 majority of those present, the applicant's application and proper documentation will be forwarded to the International Sons of Confederate Veterans headquarters for formal approval.¹~~

cl. In the case of an applicant not having a Camp member as a sponsor, it will be the responsibility of the 2nd Lt. Commander to follow proper Camp procedures in presenting the applicant for consideration. In the event of an applicant being unable to attend a Camp meeting due to physical infirmity or his employment, it will be the responsibility of the 2nd Lt. Commander to form a committee to meet with the applicant and report to Camp officers their recommendations.²

d. Annual dues must be submitted with completed applications to the Camp Adjutant.

¹ Paragraph c modified by Amendment, November 13th, 1995.

² Paragraph c1 added by Amendment, November 13th, 1995.

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e. Active membership in the Camp is membership in the General Organization of the Sons of Confederate Veterans.

f. Any member in good standing of the Camp upon removal from the Camp, shall be entitled to a certificate stating his membership and duration thereof.

g. Applications for membership in the Camp must be read at a regular meeting of the Camp. Upon reading, membership will be extended only after receiving a two-thirds (2/3) vote of acceptance by the quorum.

3. Associate Membership

a. Associate membership will be open to any male who for whatever reason cannot prove descendancy from a Confederate Veteran, but who expresses a love of and an interest in the South and the War Between the States.

b. An Associate member has full Camp rights, except that he can not vote or hold office.

ARTICLE 5 - Dues

1. The annual dues to the Camp shall be set annually by the Executive Committee, such amount subject to approval by the membership at the Annual meeting.

2. Members in arrears four months in payment of dues shall be classed as delinquent, and six months arrears shall automatically impose suspension. Payment of all back dues within one year, together with all additional levies, if any, for that year, shall permit reinstatement to active membership. A member who is delinquent one year or more shall only be reinstated upon vote of the Camp and payment of all amounts due by him to the Camp.

ARTICLE 6 - Meetings

1. Annual Meeting - The annual meeting of the Camp shall be in December of each year on a date determined by the Executive Committee. If the annual meeting is not held at the fixed date then it shall be held within a reasonable time thereafter, and the officers shall hold over until their successors have been elected.

2. Regular Meetings - The regular meetings of the Camp for the transaction of ordinary business shall be held on a day of each month, at such time and place as may be fixed by the Executive Committee.

3. Special Meetings - A special meeting of the Camp may be held at any time upon the call of the Commander. The Commander shall also call a special meeting upon demand in writing, stating the object of the proposed meeting, and signed by not less than 20 percent of the voting members. Notice of the time, place and object of any special meeting shall be given to all Officers and

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members in good standing, in writing by United States Mail not less than seven days prior to the date fixed for holding the meeting. The place for such meeting will be set by the Executive Committee.

4. Quorum - Nine members entitled to vote shall constitute a quorum at any meeting.

5. Rules of Procedure - The rules of procedure at any meeting shall be those set forth in Robert's Rules Of Order, revised, except wherein they may be altered by the Camp.

ARTICLE 7 - Officers

1. The Officers of the Camp shall be - Commander, First Lieutenant Commander, Second Lieutenant Commander, Adjutant, Treasurer, Chaplain, Color Sergeant and Historian. All Officers except those of the Executive Committee, shall be elected by a majority vote of the members in good standing present at the Annual meeting. ~~They shall hold offices for one year or until their successors are elected.~~³ Camp Officers will be elected by membership to a two-year term during even numbered years. Officers elected at the Annual meeting shall take office on the first day of January following their elections.

2. The Executive Committee shall be composed of the Commander, First Lt. Commander, Second Lt. Commander, Treasurer, *Adjutant*⁴ and two immediate past Commanders. No past Commander shall be eligible that has failed to maintain good standing in the Camp.

3. Meetings of the Executive Committee shall be held at anytime and place as the Commander may determine. Meeting may be called at anytime in writing to the Commander, by three members of the Executive Committee.

4. A majority of the members of the Executive Committee shall constitute a quorum.

5. Resignation of any Officer may be accepted by a majority vote of the remaining members of the Executive Committee.

6. When an office is vacant due to death, resignation or removal, the Commander shall appoint a successor, upon recommendation of the Executive Committee, such successor to hold office until the next Annual meeting

ARTICLE 8 - Officer's Duties

1. Commander - Shall preside at all meetings of the Camp and of the Executive Committee. He shall be a member ex-officio of all regular and special committees, and shall perform all such duties as usually pertain to his office.

³ Paragraph 1 modified by Amendment, February 14th, 2012.

⁴ Paragraph 2 modified by Amendment, November 13th, 1995.

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2. First Lieutenant Commander - Shall perform the duties of the Commander in his absence or at his request. He shall serve as program chairman, securing guest speakers and presentations for Camp functions. He shall be responsible for the procurement of meeting sites and arrangements incidental to preparation for regular, special or social meetings of the Camp, such sites and arrangements being subject to the approval of the Executive Committee. He shall account to the Commander as to expenditures.

3. Second Lieutenant Commander - Shall perform the duties of the Commander in the absence of the Commander and First Lt. Commander. He shall be responsible for the enlistment of new members. He shall maintain an adequate supply of SCV brochures and applications to accomplish recruitment of new members. He shall monitor membership as to dues payment and meeting attendance. He shall constantly strive for an active, growing membership. He shall prepare and distribute to the membership in good standing a roster of members addresses and telephone numbers.

4. Adjutant - Shall conduct all Official correspondence pertaining to the preparation and forwarding of all reports required of the Camp to SCV Headquarters. He shall notify all members of special meetings. He shall keep a true record of all meetings of the Camp and have custody of the books and papers of the Camp, except for the Treasurer's books of account. He shall be keeper of the Camp Seal. All applications for membership, initiation fees and first year dues shall be made to him. He shall be responsible for ordering of all items necessary for the operation of the Camp. He shall maintain an adequate stock of SCV membership pins, decals and applications.

5. Treasurer - Shall have charge of all the funds of the Camp and place the same in such bank or banks as may be approved by the Executive Committee. Such money shall only be withdrawn by check signed by the Treasurer or Commander. He shall keep an accurate account of all his transactions and render a detailed report to the membership at any meeting when requested. He shall present a detailed report, in writing, of income and expenditures at the Annual Meeting. *All bills, excluding routine Camp operating expenditures⁵, paid by him shall have received approval of the Executive Committee.* He shall be responsible for the collection of dues and fees, taking proper note of the paying member, his address and other information necessary in the maintenance of Camp records and posting such information with the Adjutant. *He shall, at the request of the Executive Committee, contract an independent auditor to audit the Camp financial records.⁴*

6. Chaplain - Shall provide spiritual guidance to the Camp. He shall represent the Camp at times of bereavement. He shall periodically report to the Commander on the well being of members in times of their illness. In the event of a member's death, he shall immediately notify the membership. He shall be responsible for the procurement of flowers, wreaths or other such items incidental to the accomplishment of his duties.

7. Color Sergeant / Quartermaster⁶ - Shall maintain and safeguard the Camp Colors. He shall insure the proper display of the colors at all functions of the Camp and will lead the members in the salutes

⁵ Section 5 modified by Amendment , February 10th, 1997.

⁶ Section 7 modified by Amendment, February 14th, 2012.

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to the colors. He shall be responsible for the operation of the Camp Store, maintaining adequate stocks and other items necessary for efficient operation. ~~unless this responsibility is assigned to an appointed Quartermaster under the provisions of Article 12, entitled "Official Appointments"~~⁷. He shall account to the Commander as to expenditures. He shall appoint assistants to aid in the performance of his duties.

8. Historian - Shall keep and maintain written record of the Camp, its Officers and members, and its accomplishments during his time in office. He shall be responsible for the collection of photographs, newspaper clippings and any other such items necessary in the proper recording of the Camp's history. All items will be affixed in a bound volume so as to insure preservation. Upon direction of the Commander or Executive Committee, he shall issue announcements to the public concerning the Camp, its members and activities *unless this responsibility is assigned to an appointed Media and Public Relations Liaison under the provisions of Article 12, entitled "Official Appointments."*⁸

9. Executive Committee - Shall approve or disapprove bills presented to the Treasurer for payment, *excluding routine Camp operating expenditures*⁹. It shall sit in judgement of all disciplinary matters, authorize and approve all meeting sites and arrangements, rule on all questions affecting the election eligibility and conduct of members, transact business on behalf of the membership when it is in the interest of the Camp.

10. Editor - Shall prepare and distribute the Camp Newsletter. The Commander shall periodically review the Newsletter to ascertain if it is in the best interest of the Camp. He shall at the end of the year, if requested, prepare a written report concerning number of copies produced, number distributed and costs. This report to be submitted to the Commander at the Annual meeting.

11. Webmaster¹⁰ – shall have charge of keeping the Camp website current and improve readability. The main purpose is providing communications and information to the internet public relative to the purpose and events of the Micah Jenkins SCV Camp.

12. Communications Officer – shall keep current an internet email address for the purpose of keeping the Camp members informed of official SCV communications and other communications which may be relative or interesting to the members. Provide a current list of all Camp member's known email addresses to the Camp Commander as requested by the Camp Commander.

13. Camp Grave Registration Officer - the purpose of the Camp Graves Registration Officer (CGRO) is to locate, record, ascertain the condition of and bring to the attention to the proper authorities the need for repair or replacement of the grave markers/memorials of Confederate veterans buried in the jurisdiction of the Camp or Brigade. Other duties include finding, identifying, and recording all Confederate Soldiers buried within the borders of York County South Carolina (refer to Grave Registration Program sponsored by the South Carolina Division).

⁷ Section 8 modified by Amendment, February 14th, 2012

⁸ Section 8 modified by Amendment, August 11th, 1997.

⁹ Section 9 modified by Amendment, February 10th, 1997.

¹⁰ Sections 11, 12 and 13 added by Amendment, February 14th, 2012

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ARTICLE 9 - Awards

1. The Executive Committee shall be responsible for the creation and administration of a program of awards presented to Camp members and non-members deemed worthy of reception.
2. The Executive Committee shall review and authorize the presentation of certificates and awards, except Commander's Commendations and Resolutions of Respect which are reserved to the Commander.

ARTICLE 10 - Suspension and Expulsion

Any **member may be** suspended **or** expelled from the Camp for cause being deemed sufficient by the Executive Committee by a two-thirds (2/3) affirmative vote of the members of the Committee present at any regular or special meeting. Cause for disciplinary action shall be:

- a. Disloyalty
- b. Neglect of duty
- c. Dishonesty
- d. Conduct unbecoming a member of the Sons Of Confederate Veterans
- e. An act repugnant to the S.C.V. Constitution or detrimental to the objects and purposes of the Confederation.

2. No vote on suspension or expulsion may be taken unless at least fifteen (15) days notice in writing shall have been given the member of the charges preferred and of the time and place of the meeting of the Executive Committee at which such charges will be considered. The notice must be delivered to the member by registered mail. At such meetings the member under charge will be accorded a full hearing.

3. The Executive Committee shall provide for true and accurate recording of all proceedings at such hearings.

4. Any officer may be removed by a two-thirds (2/3) vote of the members in good standing present at any special meeting called for that purpose. No vote on removal may be taken unless at least fifteen (15) days notice in writing shall have been given to the officer stating the reasons for his removal and of the time and place of the special meeting at which such ballot on his removal is to be taken. The Executive Committee, upon majority vote, may suspend the officer pending outcome of this special meeting. At such meeting the officer shall be given a full hearing.

5. Charges against any officer or member may be preferred by any member in good standing. They shall be in writing clearly stating the facts relied upon and accompanied by all affidavits or exhibits which are to be used in their support. Such charges shall be filed with the Adjutant, who will immediately notify the Commander. The Commander will call a meeting of the Executive

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Committee to hear the charges. The Adjutant will give at least fifteen (15) days notice of the meeting to each member of the Executive Committee and to the accuser and accused, which notice shall be in writing and will include a true copy of the charges and the supporting affidavits and exhibits.

6. Any member suspended or expelled by the Executive Committee may appeal to the full membership of the Camp. Such appeal shall be made in writing to the Adjutant who will notify the Commander. The Commander will call a special meeting of the Camp for the purpose of acting on the appeal. The Adjutant shall give at least fifteen (15) days notice in writing to all members of the Camp in good standing stating the date, time, place and reason for such special meeting. At the meeting of the full Camp, the Adjutant will read or display the accompanying exhibits and will read the minutes of the special meeting of the Executive Committee at which the charges were heard and action taken. A full hearing will be given the accuser and the accused. A vote will be taken by ballot of the members in good standing present and a two-thirds (2/3) vote shall be required to reverse the action of the Executive Committee.

7. Any member who has been suspended or expelled, and having exhausted the foregoing appeals procedures, has the right to appeal to the General Executive Council, Sons of Confederate Veterans, the decision of which shall be final. A member expelled by the Camp is ineligible for membership in any other Camp of the Confederation.

ARTICLE 11 - Prohibitions

1. No discussion of political or religious subjects, or any political action, or endorsing of aspirants for political office shall be permitted.

2. No assessment shall be levied upon Camp members other than annual dues and initiation fees, except by resolution of the general membership.

3. Proxy voting shall not be permitted in the conduct of Camp elections or business.

ARTICLE 12 - Official Ladies Appointments¹¹

1. The Camp Commander may appoint only the following ladies to represent the Camp:

- a. Matron of Honor
- b. Chaperon
- c. Sponsor
- d. Three (3) Maids of Honor

2. *The Camp Commander may appoint a Camp member in good standing, either regular or associate, to the following positions.*

¹¹ Article 12 modified by Amendment, February 10th, 1997.

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- ~~a. Quartermaster¹²~~
- a. Newsletter Editor
- b. Webmaster
- c. Communications Officer
- d. Camp Graves Registration Officer
- e. Media and Public Relations Liaison¹³

ARTICLE 13 - Official Observances

1. The Camp shall religiously observe the celebration of Confederate Memorial Day
2. The Camp shall, as a token of appreciated to friends and family, annually host _____ during _____ on a date selected by the Commander.

ARTICLE 14 - Amendments

1. Any proposed amendment to these By-Laws may be introduced by any member of the Camp at any regular meeting or special meeting called for that purpose. A vote may be taken upon the proposed amendment provided a copy of the intended amendment has been sent to each Camp member in good standing, ~~by United States Mail~~, *by the member's current email address or by United States Mail (for those members not having an email address)¹⁴*, at least ten (10) days previous to the meeting. A two-thirds (2/3) vote of the members present, by ballot, will be necessary to pass or reject.

Adopted this 4th day of June, the year of our Lord 1991, by the members of Brig. Gen. Micah Jenkins Camp # 1569.

¹² Article 12 modified by Amendment, February 14th, 2012.

¹³ Article 12 modified by Amendment, February 10th, 1997.

¹⁴ Article 14 modified by Amendment, February 14th, 2012